



Clerk to the Council:

Phone 07877 559825

Email: clerk.finhampc@outlook.com Website: www.finham.org.uk

Annual Parish Council Meeting

9th May 2024

Dear Councillor

You are hereby summoned to attend the Annual Parish Council Meeting of Finham Parish Council being held on **Thursday 16th May 2024 at 7:00pm**, the meeting will be held at Finham Primary School, Green Lane, Finham. If you are unable to attend, please forward your apologies to the Clerk.

Jane Chatterton CiLCA PSLCC
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

AGENDA

1. Election of Chairman

To elect the Chairman of Finham Parish Council for the next twelve months; *the elected member will sign the Declaration of Acceptance of Office*

2. Apologies

To receive apologies and to approve the reasons for absence

3. Election of Vice-Chairman

To elect the Vice-Chairman of Finham Parish Council for the next twelve months

4. Declarations of Interest

- (a) Councillors are reminded of the need to keep their Register of Interests form up to date
- (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
- (c) To declare any Other Disclosable Interest in items on the agenda and their nature
- (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting

5. Adoption of Previous Minutes of Annual Parish Meeting:

To approve the minutes of the Annual Parish Council Meeting held in May 2024

6. Governance

6.1 Standing Orders May 2024

Recommendation: To approve the revised Standing Orders May 2024

6.2 Financial Regulations May 2024

Recommendation: To approve the revised Financial Regulations May 2024

6.3 Councillor Code of Conduct

Recommendation: approve Policy

6.4 Scheme of Delegation for the Clerk

Recommendation: Approve

7. General Power of Competence

Recommendation: Confirm eligibility and adopt